

DARIEN HIGH SCHOOL BUILDING COMMITTEE

DARIEN, CONNECTICUT

Minutes of September 9, 2004 Meeting

Peter Maglathlin, chairman, convened the meeting of the High School Building Committee at 8:00p.m. in Room 206 of the Town Hall.

Members present:

Dave Campbell	Kevin Newman
Jim Plutte	Jenny Streeter
John Bowes	Sal Mazzeo
Peter Maglathlin	

Guest List:

Don Fital	Adele Conniff
John Ryan	George Graikoski

The meeting's agenda was adopted unanimously.

The minutes of the August 26 meeting were approved unanimously.

Construction Committee Report

O&G Construction Progress Report:

Numbers are not too different from last report. Differences in accounting between John Ryan, John Bowes, and George are being steadily reduced and resolved.

- Cost Control: No adjustments made by Peter on reimbursable items at this time.
- Change Order: Both number and amounts of outstanding change orders have been decreasing. George has been "cutting a lot off at the pass" by finding better solutions with vendors. He feels that we are in good shape but feels more will come in as the job gets closer to conclusion.
- The request by the staff regarding the chemical storage cabinets is being reviewed for necessity – may not be needed. It is a \$13-20k item and needs careful review.
- Pay Applications: We are up to date
- Items for Approval: Underground water main connection was relatively minor. The pipe did not have to be removed. We inadvertently left the final connection out of our bid specs.
- Varsity baseball field: Landscaping is virtually complete. Paul Engemann should be taking it over soon. The grading in place is as ordered in the EPC specs. (i.e. "swale")
- Tennis Courts: Are graded and fences installed. Painting expected next week
- Bleachers: Are expected to be shipped on Monday and access road will be paved over next few days.
- Bldg D: Painting and insulation ongoing. Interior walls almost complete except

for stairs.

- Bldg C: Wallboard and taping complete. Painting next and plumbing connections.
- Bldg F: Concrete deck slab work on tiers in balcony going well; interior masonry ongoing.
- Bldg G: Rough-ins and windows essentially complete; framing complete on second floor; dry walls have taping and painting underway; kitchen equipment (hoods) expected in eight weeks.
- Bldg A: Spray on fireproofing on roof – waiting for dry weather.
- Master schedule updated as end of August and we are still predicted to complete next May.
- Branch work should be done by end of October or mid-November depending on weather.
- Window installation ongoing

Jerry requested dates for meetings to coordinate on demolition of old building (October 30 or November 1).

Design Development Committee

- Furniture and Technology – October 20th is the date we have to go to State. Building Committee and Board of Education need to approve beforehand.

Suggested schedule:	9/23	Vote of Building Committee
	9/28	Board of Education presentation
	10/2	Board of Education vote

- Final rounds of change requests in from Administration or due very shortly.
- Next meeting is next Wednesday at 9:00 am in Board of Education conference room.
- Don Fiftal took the staff on a walk through. There could be a \$40-50k of savings on furniture.
- Next step – check types (style of furniture)

Finance Committee

- We are at the \$3 million level with Newman.
- Some soft costs are over estimates
- Responding to a question about the expected CL&P credit, Peter explained that the money does not actually appear until completion next May when CL&P does its final audit. Peter has a letter from them that states they will pay it if the audit shows we meet the criteria.
- Don Fiftal reminded the committee that moving the existing compilers and delivery logistics for new ones will be a big job and needs close coordination next May.

- Herb Newman (& Michelle) regarding January-August 2004 – new invoices were received for personal time chargers and we don't know what this is for. Our agreement with them is that they would not bill us further without prior discussion.
- Financing is progressing. We have, to date, financed \$33 million in Bonds and \$17 million in short-term notes. This is about 2/3 of the project.

John Ryan Report

- John gave us a cost estimate update
- John noted that there is a \$230k additional request for expenses from O&G. He suggested that we negotiate this item with them and meet somewhere reasonably in the middle as a compromise. (Their first request was for \$430k for extra engineering supervision but John got them to reduce the request.)

Chairman's Report – None.

The next regular meeting is scheduled for September 23, 2004, at 8:00p.m. in Room 206 of the Town Hall.

The meeting was adjourned at 9:15p.m.

Respectfully submitted,

Kevin Newman

Approved: October 14, 2004